

**United States Embassy
Democratic Republic of the Congo**

14 November 2016

REQUEST FOR QUOTATION PR55824305 *for Air Conditioners*

Dear Vendor,

The Embassy of the United States of America invites you to submit your quotation for the products or services shown on the following page or pages.

If you would like to submit a quotation, please provide a pro-forma invoice which reflects the structure of our pricing table, or complete the pricing table and send it back to us.

Note that we will accept quotations for products with equivalent specifications.

To be considered for this bid, your pro-forma invoice must be received by the Kinshasa time of 17:00 hours on November 30, 2016.

Send your bid to kinshasabid@state.gov.

- In the subject line of your e-mail, include:
- The PR number as stated above
- The name of your company

- The subject line of your quotation submission e-mail should read exactly as follows.
- **PR55824305 *for Air Conditioners (and the name of your company)***

See the next page for bid instructions.

U.S. Government regulations require registration in the System for Award Management (SAM) before an award of \$25,000 or more can be made to a contractor. An award, if one is made which is \$25,000 or more, will only be made to a vendor which is registered in the System for Award Management (SAM). If you are registered in SAM, please provide proof upon bidding. We encourage all vendors which may bid either on this solicitation or in the future to start now and complete the SAM registration process.

Please see our Embassy Contract Opportunities web page for additional details.

Please see the following page for a description of the service in which we are interested. Also, please continue to watch our website for new postings and for updates to this and other procurement opportunities.

Sincerely,

The Contracting Officer

**The United States Embassy
Kinshasa, Gombe
Democratic Republic of the Congo**

PR55824305 for Air Conditioners

The United States Embassy wishes to purchase the products described below or technically acceptable equivalents.

If a purchase is made, an award will be made to the vendor which provides the lowest priced technically acceptable service.

Details Products

1. Air Conditioner unit 24,000 BTU; Quantity: 10 each.
2. Air Conditioner unit 18,000 BTU; Quantity: 10 each.
3. Air Conditioner unit 12,000 BTU; Quantity: 20 each.
4. Relay & Contactor for automatic restart; Quantity: 40 each

Taxes/VAT

Do not quote taxes. The U.S. Embassy in Kinshasa has tax free status.

Delivery Date

Deliver by December 15, 2016

Deliver to:

U.S. Embassy / JAO Compound
498 Avenue Lukusa Kinshasa/Gombe
Democratic Republic of the Congo

DUNS Number

Provide your DUNS number. If you do not have one, please see the U.S. Embassy Kinshasa website for details.

Pricing table

Name	Part Number	Description	Quantity	Cost per Unit	Total
		A/C unit 24,000 BTU	10 Ea.		
		A/C unit 18,000 BTU	10 Ea.		
		A/C unit 12,000 BTU	20 Ea.		
		Relay & Contactor for automatic restart	40 Ea.		
Final Total					